

WHITTLESEA BICYCLE USERS GROUP INC.

Committee of Management Meeting Minutes

30-09-2013

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1. Meeting Details

1.1 Meeting Time and Venue

7:05pm in the Waterlily Room, Whittlesea Council Offices.

1.2 Present

Peter Duncombe (Chairperson), Lee Robinson, Glenn Echardt, Robert Sutton, Ashley Sutton, Ron Harvey.

1.3 Apologies

Michael Bates.

2. Previous Minutes

2.1 Confirmation of Previous Minutes

The motion to accept the minutes for the meetings of the 26-08-2013 as distributed was moved by Robert and seconded by Ron. The motion was carried.

2.2 Business arising from Previous Minutes

All items are covered in their appropriate sections.

3. Rides Subcommittee

3.1 Ride Reports

- Nil.

3.2 Future Rides

- Sunday Rides – Ron's October schedule has been released.
- Mayoral Ride – Whittlesea hosting the annual Mayoral Ride on the same day as Ride to Work Day. Ride by invitation only, Ron and Nicola will be involved, Peter is unable to attend.
- Twilight Rides – Will resume on Tue 8th October.

3.3 Ride Issues

- Minor Path Issues – Ron still to provide details to Nicola.
- Ring Road Closures – Email from M80 Ring Road people (Rodrigo.Anchico@fultonhogan.com.au) providing bike path closure and detour updates:
 - Dalton Road to Tasman Drive: January 2013 – November 2013.
 - Tasman Drive to Plenty Road: April 2013 – Late 2013
 - Tasman Drive will be closed under the M80 Ring Road from Monday 7 October 8.30pm to Tuesday 26 November 5.30am.
 - Dalton Rd to Edgars Rd section (Main St detour) November 2012 to September 2013.



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This has been posted on our website but doesn't appear to be new or updated information. The September time frame seems very unlikely to be met for the Edgars Rd section.

4. **Marketing Subcommittee**

- No update.

5. **Finance & Membership Subcommittee**

5.1 **Treasurer's Report**

- Current Balance – No report.
- Electronic Banking – Bendigo Bank system that allows electronic banking by allowing a second person to electronically confirm a requested transaction. Peter to see Michael to see if it is suitable.
- Leader Cheque – \$370 for last year's AGM notice now has to be paid again.

5.2 **Finance/Fundraising Report**

- Insurance – Renewal to be paid, Peter to confirm.

5.3 **Membership Report**

- Membership – No update.
- New Memberships – No update.

6. **IT & Website Subcommittee**

6.1 **Newsletter Items**

- Ideas for Newsletter - Theme – Ride to Work Day.
Lee and Glenn to provide Ashley with information about meeting points and routes for Ride to Work Day.

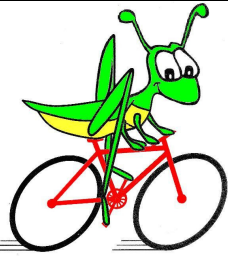
6.2 **Other**

- Nil.

7. **Advocacy Subcommittee**

7.1 **Issues Raised for the BUG's Consideration**

- Traffic Lights for Childs & Dalton Road Roundabout – raised by Emily Physick 9/7/13. Glenn has discussed this issue with Craig Ondarchie, Liberal member for the Northern Metropolitan Region. Glenn also raised the need for some pedestrian lights at the Settlement Rd (Wood St)/Dalton Rd roundabout near Bunnings to go with the new path. Glenn has backed this up with an email so that Craig has something in writing.



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7.2 Other

- Plenty Road Bike Safety Signs – Peter has supplied dimensions to Nicola for Mornington BUG.

8. Committee Guidelines

- Nil.

9. AustCycle

- Nil.

10. Other Business

10.1 AGM

- Date – 18 to 22 November. Peter to organise a room which will then fix the date.
- AGM Presentation – Peter to send out the previous Power Point Presentation for committee members to update their sections.
- Guest Speaker – Peter to request some one from the Council, people are interested in hearing about Whittlesea's plans around riding.
- Supper – Considering spending less on the catering as it was felt it was over catered last year and an unnecessary burden on our finances.

10.2 Focus Sessions

- Focus Sessions – Ashley suggested we should schedule specific topics / projects that the committee should devote time to. This should be nominated at the previous meeting to allow people to come prepared.
- Financial Plan – Robert suggested a 5 year financial plan might be a good one to start with. Part of this would be to review the unspent grant monies to ensure we do not lose them, create a budget and consider our sources of income (memberships fees, Super Tuesday / Sunday, etc.).

10.3 Survey

- Survey Monkey – To be used for survey, \$25/month so would expect to pay up to \$100 to conduct the survey.
- Promotion – The survey could be promoted through Council Website, Mipp Park library website, Facebook page, email contact list.

11. Future Meetings

11.1 Committee Meetings

- The next Committee will be Mon 28th October 2013 at 7:00pm.

11.2 General Meetings

- November AGM, final date TBA.

12. Meeting Closed 8:15pm.