1. Meeting Details 7:00

1.1 Meeting Time and Venue

7:00 pm, Mon 27 Apr, 2026, Mill Park Leisure Centre, 33 Morang Drive, Mill Park.

2. Attendance 7:01

2.1 Committee

Glenn Eckardt (Chair), Lee Robinson (Secretary/Minutes), Mara Ferraro, David Stephens (Vice-President), Kevin Balaam, Helen Henry.

2.2 Visitors

Alan and Alison Kenworthy.

2.3 Online

Keerat Singh (Treasurer). Salman Shami.

2.4 Apologies

Peter Duncombe and for 25 May meeting.

3. Previous Minutes 7:02

3.1 Confirmation of Previous Minutes

Motion: That the minutes of the 30-03-2026 meeting be accepted as a true record of that meeting.
Moved: David Seconded: Glenn Motion: Accepted.

4. Items from Previous Minutes 7:03

4.1 (4.1) Beginners Rides

Keerat's poster has been refined with Mara and should be ready to go.
Salmon has submitted his revised version.

Once we have the poster files available, Alan will be able to organise a costing for printing for the committee. Quantity probably 50 of each, but may be refined when costs are known.

Committee to consider locations for display, e.g. coffee shops, libraries, and bike shops.

4.2 (4.2) Electronic Payment Options

As requested, Keerat has set up Stripe payments for memberships via the website as well as via Team App using the Store in Team App.

Item closed

4.3 (4.4) Sponsorship Strategy

Keerat and Glenn will review our sponsorship strategy to handle things such as, for example, sponsors who may be seen as competitors. Ongoing.

4.4 (4.6) BUG App Talk

As requested, Glenn has set up a VicBUG chat group on Team App to encourage Ride Leaders to provide suggestions to improve the app. Glenn will review suggestions and provide feedback as required.

Item closed

4.5 (11.3) Buying and Selling on Team App

Glenn has set up a specific Buying/Selling chat room with David as the Administrator.

Item closed

5. Rides 7:15

5.1 Ride Reports

Summary for Apr 2026

Short Rides - 2 rides avg 11 riders, 3 female.

18/04/2026 Beginners/Family Ride South Morang Wetlands, RL Mara. 4 riders, 2 female.

26/04/2026 Mernda Path Ride to St Ivy Cafe, RL Graeme W, 20km, 18 riders, 3 female

Medium Rides - 1 ride avg 10 riders, 3 female.

19/04/2026 Metro Tunnel Sightseeing, RL Kevin B, 41km, 10 riders, 3 female.

Long Rides - 3 rides avg 8 riders, 1 female.

4/04/2026 Darling St Expression, RL Salmon S, 65km, 14 riders, 3 female.

12/04/2026 Abbotsford Convent, RL David F, 56km, 6 riders, 0 female.

18/04/2026 Doreen to Fortunate Son Cafe Ringwood, RL Salmon S, 65km, 5 riders, 0 female.

Fast Rides - 5 rides avg 7 riders, 1 female.

3/04/2026 Good Friday Ride, RL Aidrian G, 115km, 9 riders, 1 female.

11/04/2026 South Morang to Kinglake West, RL Glenn E, 65km, 6 riders, 1 female.

12/04/2026 Euroa Ride the Ranges, RL Glenn E, 130km, 7 riders, 1 female.

18/04/2026 South Morang to Hurstbridge via Strathewen, RL Aidrian G, 65km, 4 riders, 1 female.

25/04/2026 South Morang to Kinglake West with extra climb, RL Glenn E, 79km, 11 riders, 2 female.

Weekday Rides - 4 rides avg 5 riders, 1 female.

1/04/2026 Artiga Specialty Coffee Thornbury, RL Mark B, 35km, 5 riders, 0 female.

8/04/2026 Merri Ck to LaTrobe via Broadhurst Av, RL Mark B, 38km, 4 riders, 0 female.

15/03/2026 Artiga Specialty Coffee Thornbury, RL Mark B, 35km, 6 riders, 1 female.

22/04/2026 Brewer Sisters via M8 return via Findon, RL Mark B, 32km, 5 riders, 1 female.

Twilight - Rides end with Daylight Savings.

Gravel rides - None.

Rail Trail Rides - None.

Detailed Ride Report

Kevin reported that his Metro Tunnel Sight-Seeing Ride was considered a success by those who attended, although as a novelty ride it to see new infrastructure it is unlikely to be repeated. Sections of the ride might be useful to incorporate into future rides.
People enjoyed the railway viewing platform near North Melbourne station. Good experience on the trains and the walk from State Library to Melbourne Central. Using Darebin's Mernda Railway Shimmy was successful for those who didn't train it back. The Grattan St past Parkville Station section may be useful for the Brunetti's Lygon st ride.

5.2 Incidents 7:12

On the Good Friday Ride to Mordialloc one rider, not a WBUG member, managed to come unstuck on tramlines with no significant injury. A hazard worth noting in the pre-ride briefing where appropriate.

6. Treasurer's Report 7:25

6.1 Current Financial Report

Balance at 29-03-2026:		**$8,024.42**
Plus:		
Membership fees	$115.20	
Bicycle counts BN	$210.00	
Less:		
Consumer Affairs fee	$49.00	
Balance at 27-04-2026:		**$8,300.62**

6.2 Liabilities

Current Liability	**$0.00**

6.3 Petty Cash

Opening balance		**$438.45**
Expenses	$00.00	
Income	$0.00	
Current Petty Cash balance		**$438.45**

Motion: It is proposed to close the Petty Cash account and transfer it to the bank. It no longer serves a useful purpose and creates a manual accounting problem.

Moved: Lee Seconded: Mara Motion Accepted.

Higher Interest Account Keerat has proposed that some the money in our bank account, which does not earn interest, be deposited into some form of interest-bearing account.

ACTION: Lee and Keerat investigate and recommend a suitable amount and options.

Membership Fees Setting of membership fees to be discussed at the next meeting ready for this year's AGM and the 2027/28 financial year.

6.4 Sponsorship

Current sponsors are now South Morang Mazda, Maurice Blackburn, Harcourts Rata & Co, Bicycle Centre South Morang and Epping RSL.

7. Membership Report 7:35

7.1 New Members

- 02 Mar 2026 from Sofiane Khatta, no details. Has paid full membership. Not on Team App. The committee deferred his acceptance until we have more details. Lee to contact him before accepting his membership.
- Duncan Paul (Altona Meadows). On TeamApp. No membership application form. Has ridden with us. Contacted the committee saying he is unable to pay his membership through our bank account. Duncan has now paid through Team App. Membership approved.
- Maninder Singh (Doreen - Keerat's father). On TeamApp. Adult membership application form. Has been on rides with us. Membership approved.
- Graham Tunnicliffe (Doreen). On TeamApp. Concession membership application form. Rides with U3A. Membership approved.
- Anthony England (South Morang - Husband of Vesna). Not on Team App but Vesna is. Adult membership application form. Membership approved.

7.2 Team App Members

We have 243 people registered on Team App at 29/03/2026 (increase of 8).

7.3 Membership Status

Members Total 76 made up of 59 members who are fully financial and 18 who are due to be removed 01/07/2026.
ACTION Lee and Alison to send a reminder email to those about to expire.

We have one potential member, Sofiane Khatta, who has paid their membership fee

Gender breakdown 19 Female, 56 Male, 1 Unspecified as simply a family member.

Membership Types 43 memberships at full (non-concession) rate which is 57% of our members.
2 Family memberships with 2 people nominated as actual family members.

Membership Process Mara and Keerat suggested that we should look at using Team App for all membership enrollments and fees to streamline the process and have our information stored in one place.
ACTION: Lee, Keerat and Helen to investigate this option.

8. Website / Social Media 7:50

8.1 Website

Website Membership Application Form Lee and Kevin have updated the website membership application form as discussed at previous meetings.

Stripe Payments Keerat and Kevin have updated the website to enable membership payments via Stripe.

Website Issues Our website was down in the last couple of days but is now running again. The problem was traced to the renewal requests being sent to the private email address of a former committee member. We have requested that future emails be sent to a committee position email address, wbug.treasurer@gmail.com which can be passed on to anyone taking on the Treasurer's role.

Website

8.2 Team App

Stripe Payments Keerat has also implemented Stripe membership payments on Team App via the Store section.

Increasing the Use of Stripe There was some discussion about eventually trying to direct all membership applications and payments through Team App. This would streamline our membership process and retain all the information in one location.

ACTION: Lee, Keerat and Helen to investigate further.

8.3 Facebook and Instagram

Kevin Balaam to WBUG Committee. Facebook posts commenting.(See email 5/04/2026).
This post generated discussions from committee members regarding people commenting and control of them on our social media platforms. One commentator in particular was of concern and Mara was due to meet with him to explain our values.

Kevin has suggested that we only know who created or first published a photo if they create a comment with it. It should be made clear that people who upload photos to a TeamApp Photo Gallery understand and accept that.

9. Correspondence 8:10

9.1 Email Correspondence:

31/03/2026

- Kevin Balaam to WBUG Committee. MERC SRG representation resignation. Kevin has resigned from being WBUG's representative on the group as decided last meeting to avoid any suggestion of a conflict of interest.

2/04/2026

- Glenn Eckardt to WBUG. WBUG and BN membership. Email triggered discussions on how the process would be implemented and on how to use the funds generated.

5/04/2026

- Kevin Balaam to WBUG Committee. Facebook posts commenting. See Section 8.3.

6/04/2026

- Glenn Eckardt to WBUG. Snap Send Solve report of the granitic sand issue at the Hendersons Ck path junction at Childs Rd.
- Glenn Eckardt to WBUG. Snap Send Solve report of vegetation dangerously obscuring the view of the Darebin Ck path in Thomastown.

7/04/2026

- Rotary Club of Maryborough to WBUG advertising a new cycling event "Wheels & Wattle" on the 25/26 Sep 2026.
- Kevin to WBUG VicBUG App and our website. Requesting suggestions on adding the app to our website.
- Kevin to WBUG. WBUG Representation. Will Whittlesea BUG want another representative on the Stakeholder Reference Group for the Melbourne Energy and Resource Centre?
  Based on Kevin's assessment of the usefulness of attending, Glenn responded that felt that having some one attend was not necessary.

8/04/2026

- Russell Tricker CoW to Glenn. Re Shopping Centre Bike Parking Project Update. Happy to set up a meeting with Glenn and BN.

12/04/2026

- Kevin Balaam to WBUG CoM. Bellarine Ride Proposal.

16/04/2026

- Mara to David and WBUG CoM. Colour information from WBUG jersey designs.
- Faith Hunter to WBUG. Minutes of the SCC meeting.

20/04/2026

- Yarra Valley Water to Glenn. Update on Lovebranch Sewer Works. Expect to re-open the path before the end of May, subject to weather.

21/04/2026

- Glenn to WBUG CoM. Draft Whittlesea Council Budget. Meeting points with follow up comments by some CoM members.See 11.4.

22/04/2026

- Danielle DPV Health to WBUG. Teaching young children to ride request. See 11.6

23/04/2026

- CoW to WBUG. Invite for EoI to the Positive Ageing Expo 2026 (Tue 23 June). The committee decided against attending, probably more in U3A's area of expertise.
- Rhiannon Stevens ABC Reporter to Glenn. Anti shared path article.

10. External Meetings 8:15

No reports

11. Other Business 8:15

11.1 Database for Unwanted Items

Salman proposed we setup a simple database of parts that we are willing to offer each other in the spirit of helping each other and being environmentally responsible and not for making money.

After some consideration it was agreed that this should be incorporated into the new Team App Buying / Selling section and rename it as Buying / Selling / Free to a Good Home.

It was also suggested that we could hold a bicycle related swap meeting as part of our annual members BBQ.

11.2 Social Media Posts and Comments 8:30

David proposed the following Motion be adopted as our policy on our use of social media:

- By uploading photos to the Whittlesea BUG photo gallery or social media platforms, you give permission for Whittlesea BUG to use and share these images across our social media platforms, including but not limited to Facebook and Instagram.

- When posting or commenting on the Whittlesea BUG photo gallery or social media platforms you should be mindful of how your post or comment will be interpreted and who may read it.

- All posts and comments must be in line with the values of the Whittlesea BUG.

- Do not use or disclose any personal information and ensure you do not violate another person's privacy.

- Do not publish images of members without their permission. If the member is under 18 years of age, parent/guardian permission is required before any photographs are displayed on social media.

- Exercise careful judgment as there may be consequences to what you publish.

Expanatory notes:

Use the pre-ride briefing to warn people that photos may be taken and ask if anyone does not wish to be in them.

When a photo is used the photographer should be acknowledged.

Any concerns people have should be raised with a CoM member so they can be addressed at a meeting.

This could form part of the terms and conditions of joining WBUG.

11.3 Women in Cycling Survey Results 8:55

Glenn ran through the data collected from Helen's survey which attracted a good response and gave some interesting insights on their cycling make up and views. The Power Point Presentation was distributed with the Agenda for the meeting.

Kevin suggested that slide 14 should have the email addresses redacted for privacy reasons and wondered why slide 13 had multiple South Morang entries.

11.4 Updating Team App Members/Removal of inactive members 9:05

Helen has provided a list of Team App people who have not ridden with us for at least two years and requested that the committee review it. Kevin noted that at least one of those was still interacting with WBUG on social media.
Helen will attempt to cross check with Facebook before removing them to the Inactive Members group.
ACTION: Helen to send a group email to people proposed to be removed to the Inactive Group giving them two weeks to respond/object.

11.5 City of Whittlesea Draft Budget 2026/27 9:10

The committee reviewed Council's proposed budget for cycling related Capital Works and were impressed by the extent of the works.

Committee Endorsement The proposed project works were unanimously endorsed by the committee as showing the City of Whittlesea's commitment to enabling active transport to improve the health of its residents as well as increasing the general livability of the City of Whittlesea.

11.6 Children's Bike Riding Training Request

From Correspondence 22/04/2026. Mara has responded and offered to assist as it is her area of expertise. The committee appreciated Mara taking this on but realised we need to consider how we handle this in the future.

11.7 WBUG Branding

David has supplied the information on the colours and fonts used on our cycling clothing to form the basis of a uniform brand look for the WBUG.

12. Future WBUG Meetings 9:20

12.1 Committee Meetings

25 May 2026 at 7:00pm, Mill Park Leisure Centre Meeting Room.

Peter and Mara will be apologies. Mara will be available for the July meeting.

12.2 General Meetings

TBA.

12.3 Social Meetings

TBA.

12.4 Ride Leader Meetings

TBA.

13. Meeting Closed

9:20 pm.